

CONSTITUTION & DEMOCRATIC SERVICES COMMITTEE

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| Date of Meeting | Wednesday, 27 November 2019 |
| Report Subject | Overview & Scrutiny Annual Report 2018/19 |
| Report Author | Head of Democratic Services |

EXECUTIVE SUMMARY

The Overview & Scrutiny Annual Report is drafted on an annual basis by the Officer team in consultation with the relevant Committee Chairs. The draft is then submitted to this committee for Member comment before being submitted to Council for formal approval.

The Annual Report provides the Council with assurance that the Overview & Scrutiny function is fulfilling its constitutional role.

RECOMMENDATIONS

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| 1 | That the Committee considers and comments on the Overview & Scrutiny Annual Report for 2018/19. |
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REPORT DETAILS

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| 1.00 | THE OVERVIEW & SCRUTINY ANNUAL REPORT |
| 1.01 | 1.01 Under section 7.4.5 of the Constitution, the Overview & Scrutiny Committees are required to report annually to the Full Council on their workings with recommendations for their future work programme and changing working methods if appropriate. |
| 1.02 | 1.02 Members will be aware that membership of the 6 Overview & Scrutiny Committees is open to all 62 non-executive Members of the Council. In addition, the Education & Youth Overview & Scrutiny Committee has 5 statutory Co-optees as voting members. These are (a) one representative |

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| | of the Church in Wales (Diocese of St Asaph) (b) one representative of the Roman Catholic Church (Diocese of Wrexham) and (c) three representatives of parent governors who are elected to their positions. |
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| 2.00 | RESOURCE IMPLICATIONS |
| 2.01 | None |

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| 3.00 | CONSULTATIONS REQUIRED / CARRIED OUT |
| 3.01 | Not applicable |

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| 4.00 | RISK MANAGEMENT |
| 4.01 | No risks were identified during the preparation of the Report. Production of the report fulfils a constitutional requirement. No specific anti-poverty environment and equalities issues were identified. |

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| 5.00 | APPENDICES |
| 5.01 | Draft O&S Annual report for 2018/19 |

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| 6.00 | LIST OF ACCESSIBLE BACKGROUND DOCUMENTS |
| 6.01 | Contact officer: Robert Robins, Democratic Services Manager Telephone: 01352 702320 E-mail: robert.robins@flinshire.gov.uk |

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| 7.00 | GLOSSARY OF TERMS |
| 7.01 | None |